



Notice Inviting e-Tender

NIT No.: DHE/SKC/LIB/NIT(e)-01/2022-23 DATED 20/05/2022

COMMUNICATION ADDRESS:

**P.O. : Bagula, Nadia, Pin : 741502, W.B.
Phone No : (03473) 272205
srikrishnacollegebagula@rediff.com**

Date of Publication of Tender (online): 20/05/2022 AFTER 15.00 HRS.

Last Date of Submission of Bid (online): 03 /06//2022 UP TO 15.00 HRS.

NAME OF THE WORK/ ITEM DESCRIPTION

PROCUREMENT FOR RENOVATION OF LIBRARY AT SRIKRISHNA COLLEGE, BAGULA

DETAILED SPECIFICATION IS ATTACHED IN ANNEXURE-I

E-Tender is invited by the **Principal, Srikrishna College** for renovation of Library at Srikrishna College, Bagula from the technically eligible and financially credible vendors. Interested vendors may follow the instructions as given below for submission of their tenders under online mode:

EARNEST MONEY DEPOSIT:

Intending should submit Earnest Money Deposit of Rs. **12,000.00** through online payment mode as per the policy of the WB e Tender Portal. Bidders are required to make payment of Earnest Money (EMD) through the e-Payment banking system, on-line and should read in advance the instructions carefully, particularly those contained in the challan generated in the e-transaction of the portal, if opted for EMD payment through RTGS/NEFT.

The bidders who are exempted from submission of earnest money deposit should upload proper documents against the claim for the same.

ELIGIBILITY CRITERIA/ DOCUMENT TO BE SUBMITTED:

Intending bidders must submit the following documents for participation in tender to the respective folder as mentioned in the Tender:

1. Pan Card of the Applicant/Organization.
2. GST Registration Certificate with copy of the submission of latest return .
3. Partnership Deed /Registration or Incorporation Certificate if Applicable
4. Valid Trade License.
5. ITR details of last three years.
6. Professional Tax Registration Certificate with up to date Challan Copy.
7. Past Experience Certificate from the Govt. Department/Organization in similar nature of Job/Work.
8. Declaration/undertaking that the bidder is not blacklisted by any Govt. Organization.
9. Declaration/undertaking that the bidder is agreed to attend/rectify/replace the defected good within 2 - 4 working days from receipt of the same from the College during the warranty period.
10. Signed Copy of All Annexure and Compliance Statement as per Tender.

GENERAL TERMS AND CONDITION:

1. **Validity of Bid:** The bid quoted by the bidder shall valid for 120 days. Purchaser shall have the right to purchase the goods/items with same quoted rate within the period of bid validity.
2. **Payment Terms:** Payment shall be made within 30 days from the date of installation of the items/ goods
3. **Price:** Price should be inclusive of all taxes and statutory charges. No extra charges shall be given to the successful bidder
4. **Delivery and Installation:** Delivery and Installation of all goods/items should be made within 45 days from the date of issuance of purchase order.
5. The quantity may be increased or decreased in the actual purchase order actual requirement. Bidder/Supplier shall be bind to deliver and install any nos. of items/goods of the similar kind of product at the same quoted L1 rate with in the period of Bid Validity.
6. **Installation:** Successful bidder shall have to take the responsibility about the installation of the item/goods within the period of time of 45 days from the date of issuance of order. No extra cost shall be provided to successful bidder.
7. **Warranty:** All ITEMS shall be warranted at least for period of 12 month from the date of installation. Bidder should provide the warranty certificate with the supplied items if applicable.
8. **Liquidity Damages/ Delay in Delivery of Installation:** 1 % per week of the order value will be applicable for belated supply towards liquidated damages subject to maximum of 10 % beyond the due date. Such amount will be deducted from any amount due or which may become due to supplier. There after the Bid Security of Earnest money deposit of the bidder may be forfeited.
9. **Supporting Equipment:** Successful bidders shall be liable to carry their won equipment for installation and successful running of the system of the item/goods. No extra cost shall be applicable to the tender inviting authority.
10. **Service Facility:** Successful bidder should have good service facilities during the warranty period and even after the warranty period. Adequate document to after sale service to furnished along with the bid documents.
11. **Terms of Execution:** The Bidders shall be responsible for all losses and damages from any cause whatsoever while the supply and installation is going on or is in the course of transit to the

College. The cost of the transit insurance and transport should be borne by the successful Bidder.

- 12.** Before bidding, the Bidder may visit the site, at their own cost, to satisfy themselves about the local conditions and constraints and other matters. The Bidder shall be presumed to have carefully examined General Terms and Conditions, Technical Specifications, BOQ etc. and have fully acquainted themselves with all details of site location, work front, site constraints, communications, materials, labours, water supply position, electricity and any other general information pertaining to and needed for the work to be completed within stipulated period, and shall quote accordingly taking all these factors into account. No claim whatsoever on the ground of insufficient knowledge about the work site or local condition will be entertained.

13. Testing/Random Checking of Goods

- 14.** Random checking of the supplied items will be done by the authorized persons of the College. In the event of discovery of any major error or defect due to the fault of the supplier or any intentional defect in manufacturing found, the College may return all items or defected items to the supplier immediately. In such case the bidders may be liable to pay the penalty as decided by the competent authority.

15. The pre-inspection/post inspection:

- 16.** The College may pre inspect the premises of the supplier during manufacturing process and verify the raw material and also check the workmanship. Any changes suggested during inspection should be incorporated by the successful bidder without any additional cost.

- 17. Training:** Training, if required on operation, routine maintenance shall have to be provided to the user / Student / Technicians after the installation and commissioning at our site as needed and when requested to do so.

- 18.** The authority has the right to split the order depending upon the item wise financial bid evaluation. That is order may be given to the Item Wise L1 (lowest) Bidder. The decision of splitting of order shall be completely depend on the tender inviting authority. Any claim from the bidder shall not be entertain in this regards.

- 19.** The Authority reserve all rights to reject any bid including of those bidders who fail to comply with the instructions without assigning any reason whatsoever and does not bind it to accept the lowest or any specific bid. The decision of the College in this regard shall be final and binding.

- 20.** Any failure on the part of the bidder to observe the prescribed procedure and any attempt to canvas in any form at any stage are liable for cancellation of bid.
- 21.** Bidder must quote the technical and price bid mentioning the HSN Code clearly for the each Item.
- 22. Performance Security:** 3 % of the order value to be deposited as performance security for 45 days beyond the warrant period.
- 23.** Quantity may be increase or decrease in the purchase order or additional order may be place for listed item during the period of bid validity. Bidders shall be liable to supply the items with the same quoted price during this period.


SD /
PRINCIPAL
SRIKRISHNA COLLEGE

ANNEXURE-I

SOQ (SCHEDULE OF WORKS)
ITEM LIST/SPECIFICATION

NAME OF THE BIDDER:

OFFICE ADDRESS :

Sl. No.	DESCRIPTION	Qty.	UNIT
JOB TITLE : DHE/SKC/LIB/NIT(e)-01/2022-23 /SL0-1			
1	Plywood base Wall Hanging Book Storage Unit with Glass Door Palla Individual Size - 36"(W) X 16"(D)X 18"(H), Having Glass door facility	8	NOS.
2	Librarian chamber with half glass partition and proper locking facility consisting Sitting desk and computer keeping Facility desk Wooden Structure base Glass Partition (Upper side up to 2") Floor to Ceiling Height up to 7" covered by duly laminated Plywood with all SS fittings for Librarian Madam Chamber with Plywood base Glass door palla with proper locking arrangement	2	NOS
3	One circulation area for Two Library assistants Total Sqft: 50Sqft. 	1	NOS
4	Plywood base Bag Storage Unit with. Maximum Capacity Forty nos.	40	NOS.
5	Sliding 2-3 track Window with Anodized Aluminium Channel with Clear Glass 1.4 Thickness, Total approx 238.55 sqft	238.55	SQ FT
JOB TITLE : DHE/SKC/LIB/NIT(e)-01/2022-23/SL0-2			
1	Book Steel Cabinet having 5 Shelves 6 Compartment Size: 78"HX14"DX34"W,SWZ: 20/22	1	NOS.
2	Executive Hydraulic adjustment Chair (standard Sizes) 1.5 ft height	2	NOS.
3	Heavy Duty Book Trolley	4	NOS.
4	Plywood Base duly laminate Journal Cabinet with Storage facility Standard Size : 4ft-5ft	1	NOS.
5	Magazine Display Unit and New Arrival Unit. Each One no. Size: 72"X17"X34	2	NOS
6	Fumigation Chamber. Size: 72"(H)X17"(D)X34"(W)	1	NOS.
7	Plywood Base duly laminate Newspaper Cabinet with Storage Standard Size. 16 inch	1	NOS.

8	Only Glass Partition (Height up to 7' ,Top And Bottom Covered with commercial ply duly laminated 2' each)Floor to Ceiling Height up to 7' covered by Tuffen Glass Section with all SS fittings for Teacher's Computer Workstation with Glass door palla with proper locking arrangement. Total Sqft: Approx 245 Sqft Tuffen Glass Section with Glass door (16'L X8'W X 7'H)	1	NOS.
JOB TITLE : DHE/SKC/LIB/NIT(e)-01/2022-23/SL0-3			
1	Normal Hydraulic Adjustment Chair Three nos Standard Sizes. 1.5 ft height	3	NOS.
2	Aluminum Anodized Ladder Height up to 8'	2	NOS.
3	Student Reading Desk. Upto 50 nos Boys and upto 50 nos Girls Student Reading Cubical in the Library. 600-650 sq ft.	100	NOS.
4	Student's Computer Workstation with Computer/ Laptop, CPU, UPS, Keyboard Keeping Arrangement.(furniture only) .	10	NOS.
5	Teacher's Reading desk with capacity Eight nos with Teacher's Computer Workstation with Computer/ Laptop, CPU, UPS, Printer Keyboard Keeping Arrangement.(furniture only) Individual Size - 30"(W) X 18"(D)X 30"(H), Two nos.	8	NOS.

DATE:

SEAL & SIGN OF THE BIDDER

ADDRESS:

NAME OF THE SIGNATORY:

MOBILE NO:

ANNEXURE-II

CHECKLIST:

NAME OF THE BIDDER : _____

ADDRESS OF THE BIDDER : _____

CONTACT NO. : _____

EMAIL ID: : _____

SL NO.	PARTICULARS	REMARKS
1	Whether Submitted the Detailed of Earnest money Deposit or uploaded proper exemption documents.	
2	Pan Card of the Applicant/Organization	
3	GST Registration Certificate with copy of the submission of latest return	
4	Partnership Deed /Registration or Incorporation Certificate if Applicable	
5	Valid & up to date Trade License	
6	ITR details of last three years	
7	Professional Tax Registration Certificate with up to date Challan Copy	
8	Past Experience Certificate from the Govt. Department/Organization in similar nature of Job/Work	
9	Declaration/undertaking that the bidder is not blacklisted by any Govt. Organization	
10	Declaration/undertaking that the bidder is agreed to attend/rectify/replace the defected good within 2 - 4 working days from receipt of the same from the College during the warranty period	
11	Signed Copy of All Annexure and Compliance Statement as per Tender	

Seal and Signature of the Bidder

ANNEXURE-III

ANNEXURE -III

UNDERTAKING

AFFIDAVIT-Y

[TO BE GIVEN ON NON-JUDICIAL STAMP PAPER]

NIT NO. WITH DATE: _____

I, _____ (NAME OF THE SIGNATORY), _____ (DESIGNATION)
of _____ (NAME OF COMPANY/FIRM) _____
_____ (REGISTERED ADDRESS) hereby undertake the following:

- 1) My organization/ constituent or any personnel associated with it, neither have abandoned any work nor any of our contract have been rescinded during the last 5 (five) years.
- 2) Our Company/Firm have never been blacklisted by any Govt. Organization or by any others statutory body.
- 3) I have read the tender documents and understood the all terms and conditions and the scope of the works and abide by them.
- 4) The undersigned understand that Tender Inviting authority reserve the right to make amendment of the scope of works or terms and condition and also has the right to cancel the tender or bid without assigning any reason:

Name of Authorized Signatory:

Designation:

Contact Number:

Signature and Seal of the Bidder